

Working Capital Funds (Internal Service)

INTERNAL SERVICE ACTIVITIES SUMMARY

Internal service activities provide central services (transportation, supplies, printing, data processing, photocopying, mail services, telephones, microfilming, etc.) to other City agencies.

Budget Highlights

The total adopted 1987 budget increases \$189,882 (2.0%) over 1986.

- Personnel costs represent 15.7% of the total budget.
- Data processing/office automation costs reflect a net decrease of \$345,172. A decrease of \$465,960 in County data processing (primarily as a result of modernization of the Police information system) is partially offset by a proposed \$108,120 in expanded City data processing.
- Previously separate motor pool funds have been combined into a single Vehicle and Equipment Pool. This fiscal merger reflects functional consolidation of maintenance activities and will improve management and inventory control. A reduction goal of 10% of the vehicle fleet has been set for 1987. Savings from the fleet reduction will be redirected to improvement of the remaining equipment pool and maintenance operations during the year.
- The Central Maintenance Facility budget increases \$154,529 (52.3%), but requires no increase in user rates. The increase is required for major repairs and energy conservation improvements.

<u>Budget Summary</u>		
	<u>1986</u>	<u>1987</u>
Personal Services	\$1,526,368	\$1,497,195
Contractual Services	2,392,581	2,082,915
Commodities	2,297,216	2,466,605
Capital Outlay	1,941,380	2,018,395
Other	<u>1,163,028</u>	<u>1,445,345</u>
Total	\$9,320,573	\$9,510,455
<u>Activity</u>		
Data Processing/Office Automtn	\$1,802,567	\$1,457,395
Stores, Microfilm, Printing	1,035,799	987,615
Telecommunications	448,300	550,075
Vehicle and Equipment Pool	5,738,376	6,065,310
Central Maintenance Facility	<u>295,531</u>	<u>450,060</u>
Total	<u>\$9,320,573</u>	<u>\$9,510,455</u>

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND:	DATA PROCESSING/OFFICE AUTOMATION	ACTIVITY NO.: 610-40-060
DEPARTMENT:	FINANCE	
DIVISION:	BUDGET AND MANAGEMENT	

DATA PROCESSING AND OFFICE AUTOMATION (DP/OA)
WORKING CAPITAL FUND SUMMARY

	<u>Actual 1985</u>	<u>Budget 1986</u>	<u>Revised 1986</u>	<u>Adopted 1987</u>
<u>Revenues</u>				
Unencumbered Cash Balance, January 1	\$ 125,910	\$ 68,896	\$ 177,863	\$ 94,747
Data Processing Charges	1,487,897	1,573,771	1,573,771	1,215,018
Office Automation Charges	127,371	153,900	139,680	139,680
MIS Team Support	--	--	6,000	7,950
Other	6,812	--	--	--
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Subtotal	\$1,747,990	\$1,796,567	\$1,897,314	\$1,457,395
Contingent Services	--	125,000	119,000	110,000
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Total Revenues	\$1,747,990	\$1,921,567	\$2,016,314	1,567,395
 <u>Expenditures</u>				
Data Processing Services (SCDPD)	\$1,416,445	\$1,524,300	\$1,524,300	\$1,058,340
Reserve for Expanded SCDP Services	--	--	--	108,120
Payroll Clearing Account	9,339	7,500	7,500	7,500
DP/OA Support Section	144,343	201,433	206,179	195,330
MIS Team Support	--	--	6,000	7,950
Reserve	--	63,334	58,588	80,155
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Subtotal	\$1,570,127	\$1,796,567	\$1,802,567	1,457,395
Contingent Expenditures	--	125,000	119,000	110,000
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Total Expenditures	\$1,570,127	\$1,921,567	\$1,921,567	1,567,395
Unencumbered Cash Balance, December 31	\$ 177,863	\$ --	\$ 94,747	--

CITY OF WICHITA 1987 ANNUAL BUDGET

ACTIVITY NO.: 610-40-060-50200

DEPARTMENT: FINANCE

DIVISION: BUDGET AND MANAGEMENT

ACTIVITY: DP/OA SUPPORT

250

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND:	DATA PROCESSING/OFFICE AUTOMATION
DEPARTMENT:	FINANCE
DIVISION:	BUDGET AND MANAGEMENT
ACTIVITY:	DP/OA SUPPORT

ACTIVITY NO.: 610-40-060-50200

The Data Processing and Office Automation section is responsible for coordination of the City's total automation effort. Specific functions include staff assistance to the Management Information Systems Team in developing long-range plans, liaison between County Data Processing and City departments, consulting, reviewing, and training of office automation operators and personal computer users. Three positions are assigned these functions, and are organizationally part of the Budget and Management Division.

<u>POSITION TITLE</u>	<u>POSITIONS</u>		1987	<u>1987 ADOPTED</u>
	<u>1986 BUDGET</u>	<u>1987 BUDGET</u>	<u>EMPLOYMENT RANGE</u>	
Data Processing Coordinator	1	1	631	\$ 32,601
Data Processing Analyst	1	1	629	28,987
Office Automation Systems Implementer	1	1	623	22,483
	—	—		
Subtotal	<u>3</u>	<u>3</u>		\$ 84,071
ADD: Longevity				--
One Day Pay Encumbrance				324
<u>TOTAL</u>				<u>\$ 84,395</u>

CAPITAL OUTLAY

Computer cable installation	- \$ 5,000
3 - IBM 5520 PC attachment kits	- 1,400
1 - Six-foot projection monitor (with installation)	- 9,000
1 - Laser printer	- 2,500
1 - High resolution graphics monitor	- 2,500
1 - Graphics presentation system	- 2,500
1 - Graphics plotter	- 1,800
1 - Optical character reader	- 4,000
PC Training equipment	- <u>6,800</u>
TOTAL	<u>\$35,500</u>

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND: DATA PROCESSING/OFFICE AUTOMATION ACTIVITY NO.: 610-40-060-50000
 DEPARTMENT: FINANCE
 DIVISION: BUDGET AND MANAGEMENT
 ACTIVITY: DATA PROCESSING SERVICES

	<u>1985</u> <u>ACTUAL</u>	<u>1986</u> <u>BUDGET</u>	<u>1987</u> <u>ADOPTED</u>
295 Payment to Sedgwick County	\$1,416,445	\$1,524,300	\$1,058,340
900 Reserve for Expanded Services	--	--	108,120
<u>TOTAL</u>	<u>\$1,416,445</u>	<u>\$1,524,300</u>	<u>\$1,166,460</u>

FUND: DATA PROCESSING/OFFICE AUTOMATION ACTIVITY NO.: 610-40-060-50500
 DEPARTMENT: FINANCE
 DIVISION: BUDGET AND MANAGEMENT
 ACTIVITY: MANAGEMENT INFORMATION SYSTEMS TEAM

	<u>1985</u> <u>Actual</u>	<u>1986</u> <u>Budget</u>	<u>1987</u> <u>Adopted</u>
230 Travel/out-of-city	\$ --	\$ --	\$ 1,150
270 Professional Services	--	5,000	5,000
TOTAL CONTRACTUAL SERVICES	\$ --	\$ 5,000	\$ 6,150
310 Office Supplies	\$ --	\$ 1,000	\$ 1,800
<u>TOTAL</u>	<u>\$ --</u>	<u>\$ 6,000</u>	<u>\$ 7,950</u>

FUND: DATA PROCESSING/OFFICE AUTOMATION ACTIVITY NO.: 610-40-060-50300
 DEPARTMENT: FINANCE
 DIVISION: BUDGET AND MANAGEMENT
 ACTIVITY: PAYROLL CLEARING ACCOUNT

	<u>1985</u> <u>ACTUAL</u>	<u>1986</u> <u>BUDGET</u>	<u>1987</u> <u>ADOPTED</u>
110 Salaries and Wages	\$ 9,339	\$ 7,500	\$ 7,500
<u>TOTAL</u>	<u>\$ 9,339</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND:	STATIONERY STORES	ACTIVITY NO.: 675-40-900-50010/50020/50040
DEPARTMENT:	FINANCE	
DIVISION:	PURCHASING	
ACTIVITY:	STORES/DUPLICATING/MICROFILM	

STATIONERY STORES, DUPLICATING AND MICROGRAPHICS

	<u>Actual</u> <u>1985</u>	<u>Budget</u> <u>1986</u>	<u>Revised</u> <u>1986</u>	<u>Adopted</u> <u>1987</u>
<u>Expenditures</u>				
Stores and Clearing	\$ 550,190	\$ 592,030	\$ 591,952	\$ 552,763
Duplicating	209,681	305,771	304,834	290,611
Contingent Operations		78,434	79,597	80,490
Microfilming	46,014	59,556	59,416	63,751
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures	\$ 805,885	\$1,035,799	\$1,035,799	\$ 987,615
 <u>Revenues</u>				
Unencumbered Cash Balance, January 1	\$ 148,260	\$ 66,684	\$ 161,780	95,096
Total Sales and Clearing	493,415	590,615	590,615	498,579
Duplicating Services	270,583	298,000	298,000	311,840
Microfilming	54,822	80,500	80,500	82,100
Reimbursed Expenditures	585	--	--	--
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues and Cash	\$ 967,665	\$1,035,799	\$1,130,895	\$ 987,615
Less: Expenditures	805,885	1,035,799	1,035,799	987,615
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Unencumbered Cash Balance, December 31	\$ 161,780	\$ --	\$ 95,096	\$ --

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND: STATIONERY STORES
 DEPARTMENT: FINANCE
 DIVISION: PURCHASING
 ACTIVITY: STORES/DUPLICATING/MICROFILMING

ACTIVITY NO.: 675-40-900-50010/50020/50040

	1985 <u>ACTUAL</u>	1986 <u>BUDGET</u>	1987 <u>ADOPTED</u>
<u>PERSONAL SERVICES</u>			
110 Salaries & Wages	\$ 128,779	\$ 138,324	\$ 146,370
121 Employee Benefits			
TOTAL PERSONAL SERVICES	\$ 128,779	\$ 138,324	\$ 146,370
<u>CONTRACTUAL SERVICES</u>			
211 Electricity	\$	\$	\$
212 Natural Gas			
213 Water			
214 Trash/Dump Fees			
220 Communications	1,357	1,450	1,900
230 Transportation Out-of-city			
231 Transportation In-city			
240 Advertising	--	25	--
250 Insurance			
260 Dues and Subscriptions	60	100	100
270 Professional Services			
291 Office Automation			
292 Data Processing			
293 Central Maintenance			
294 Motor Pool Charges			
295 Other Contractual Services	47,843	163,000	159,600
TOTAL CONTRACTUAL SERVICES	\$ 49,260	\$ 164,575	\$ 161,600
<u>COMMODITIES</u>			
310 Office Supplies	\$ 2,141	\$ 3,500	\$ 3,000
320 Clothing and Linen	32	100	50
330 Food, Drugs and Chemicals			
340 Operating Supplies - Buildings			
350 Repair Parts-Bldgs. & Improvements			
360 Operating Supplies - Equipment	68,661	85,000	87,000
370 Repair Parts - Equipment	1,096	11,550	15,050
380 Operating Supplies - Construction			
390 Minor Apparatus & Tools	33	75	50
395 Other Commodities			
TOTAL COMMODITIES	\$ 71,963	\$ 100,225	\$ 105,150
<u>CAPITAL OUTLAY</u>			
420 Buildings	\$ 141,253	\$ 216,000	\$ 210,000
440 Office Equipment	5,620	12,000	1,500
450 Vehicular Equipment			
460 Operating Equipment	3,980	20,000	--
480 Purchase Clearing	347,079	300,000	275,000
TOTAL CAPITAL OUTLAY	\$ 497,932	\$ 548,000	\$ 486,500
<u>OTHER</u>			
550 Administrative Charges	\$ 6,674	\$ 6,674	\$ 7,505
000 Contingency	51,247	78,001	80,490
TOTAL OTHER	\$ 57,921	\$ 84,675	\$ 87,995
<u>TOTAL</u>	<u>\$ 805,885</u>	<u>\$1,035,799</u>	<u>\$ 987,615</u>

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND:	STATIONERY STORE
DEPARTMENT:	FINANCE
DIVISION:	PURCHASING
ACTIVITY:	STORES/DUPLICATING/MICROFILMING

ACTIVITY NO.: 675-40-9 J-50010/50020/50040

These services are administered by the Purchasing Division of the Department of Finance as financially self-sustaining operations. The goal of these activities is to promptly provide all departments with office supplies, duplicating services, mailroom service, photocopying and microfilming services at the most economical cost possible. These activities are also responsible for accurately billing individual divisions for appropriate telephone services, photocopying machine usage, and for producing employee photo identification cards.

<u>POSITION TITLE</u>	<u>POSITIONS</u>		<u>1987</u>	<u>1987</u> <u>ADOPTED</u>
	<u>1986</u> <u>BUDGET</u>	<u>1987</u> <u>BUDGET</u>	<u>EMPLOYMENT</u> <u>RANGE</u>	
Micrographics Supervisor	1	1	625	\$ 26,262
Administrative Aide III	1	1	625	26,262
Print Shop Supervisor	1	1	624	23,152
Printing Press Operator II	1	1	620	19,687
Printing Press Operator I	1	1	619	18,237
Clerk II	1	1	615	16,523
Typist Clerk	1	1	614	14,810
	<u> </u>	<u> </u>		<u> </u>
Subtotal	<u>7</u>	<u>7</u>		\$ 144,933
ADD: Longevity				879
One Day Pay Encumbrance				558
				<u> </u>
TOTAL				<u>\$ 146,370</u>

CAPITAL OUTLAY

1 - Presort slot cabinet	- \$ 1,500
1 - Purchases for resale	- 210,000
1 - Purchases for clearing	- <u>275,000</u>
TOTAL	\$486,500

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND:	TELECOMMUNICATIONS	ACTIVITY NO.: 670-40-900
DEPARTMENT:	FINANCE	
DIVISION:	PURCHASING	
ACTIVITY:	TELECOMMUNICATIONS	

TELECOMMUNICATIONS FUND

	<u>Actual 1985</u>	<u>Budget 1986</u>	<u>Revised 1986</u>	<u>Adopted 1987</u>
<u>Revenues</u>				
Unencumbered Cash Balance, January 1	\$ --	\$ --	\$ 29,697	\$ 14,397
Large Digital Switch System		348,000	348,000	443,638
Small Telephone Systems		200,000	--	--
Long Distance Services		65,000	65,000	72,000
Other Services		110,300	20,000	20,040
Subtotal	\$ 351,058	\$ 723,300	\$ 462,697	\$ 550,075
Contingent Revenues		50,000	50,000	50,000
<u>TOTAL REVENUES AND CASH</u>	\$ 351,058	\$ 773,300	\$ 512,697	\$ 600,075
<u>Expenditures</u>				
Contractual Services	\$ 321,361	\$ 298,300	\$ 298,300	\$ 368,500
Capital Outlay	--	50,000	50,000	--
Inventory/Clearing	--	375,000	100,000	93,240
Reserve	--	--	--	88,335
Subtotal	\$ 321,361	\$ 723,300	\$ 448,300	\$ 550,075
Contingent Operations	--	50,000	50,000	50,000
<u>TOTAL EXPENDITURES</u>	\$ 321,361	\$ 773,300	\$ 498,300	\$ 600,075
Unencumbered Cash Balance, December 31	\$ 29,697	\$ --	\$ 14,397	\$ --

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND: TELECOMMUNICATIONS
 DEPARTMENT: FINANCE
 DIVISION: PURCHASING
 ACTIVITY: TELECOMMUNICATIONS

ACTIVITY NO.: 670-40-900

	1985 ACTUAL	1986 BUDGET	1987 ADOPTED
<u>PERSONAL SERVICES</u>			
110 Salaries & Wages			
121 Employee Benefits			
TOTAL PERSONAL SERVICES	\$ --	\$ --	\$ --
<u>CONTRACTUAL SERVICES</u>			
211 Electricity	\$	\$	\$
212 Natural Gas			
213 Water			
214 Trash/Dump Fees			
220 Communications	48,301	120,000	135,000
230 Transportation Out-of-city	--	3,000	--
231 Transportation In-city			
240 Advertising			
250 Insurance			
260 Dues and Subscriptions	--	300	300
270 Professional Services	--	5,000	5,000
291 Office Automation			
292 Data Processing			
293 Central Maintenance			
294 Motor Pool Charges			
295 Other Contractual Services	273,060	170,000	228,200
TOTAL CONTRACTUAL SERVICES	\$ 321,361	\$ 298,300	\$ 368,500
<u>COMMODITIES</u>			
310 Office Supplies			
320 Clothing and Linen			
330 Food, Drugs and Chemicals			
340 Operating Supplies - Buildings			
350 Repair Parts-Bldgs. & Improvements			
360 Operating Supplies - Equipment			
370 Repair Parts - Equipment			
380 Operating Supplies - Construction			
390 Minor Apparatus & Tools			
395 Other Commodities			
TOTAL COMMODITIES	\$ --	\$ --	\$ --
<u>CAPITAL OUTLAY</u>			
420 Buildings	\$	\$	\$
440 Office Equipment			
450 Vehicular Equipment			
460 Operating Equipment	--	50,000	--
470 Other Capital Outlay			
TOTAL CAPITAL OUTLAY	\$ --	\$ 50,000	\$ --
<u>OTHER</u>			
485 Clearing Account	\$ --	\$ 100,000	\$ 93,240
900 Reserve	--	--	88,335
TOTAL OTHER	\$ --	\$ 100,000	\$ 181,575
<u>TOTAL</u>	<u>\$ 321,361</u>	<u>\$ 448,300</u>	<u>\$ 550,075</u>

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND:	VEHICLE AND EQUIPMENT FUND	ACTIVITY NO.: 618-70-282-50000
DEPARTMENT:	OPERATIONS AND MAINTENANCE	
DIVISION:	FLEET MAINTENANCE	
ACTIVITY:	VEHICLE AND EQUIPMENT POOL	

FUND SUMMARY OF
VEHICLE AND EQUIPMENT MOTOR POOL

	Actual <u>1985</u>	Budget <u>1986</u>	Revised <u>1986</u>	Adopted <u>1987</u>
<u>Revenues</u>				
Unencumbered Cash Balance, January 1	\$ 304,734	\$ 508,722	\$ 508,722	\$ 311,744
Vehicle Repair	1,775,144	1,824,346	1,790,514	1,899,750
Equipment Rental	2,860,579	3,020,089	3,027,089	3,120,695
Charges -- Services and Sales	485,723	677,000	500,000	523,000
Sales of Property	92,975	290,000	75,000	130,000
Other Revenues	250,662	119,064	148,795	80,121
Subtotal	\$5,769,817	\$6,439,223	\$6,050,120	\$6,065,310
Contingent Revenue	--	200,000	200,000	200,000
Total Revenues and Cash	\$5,769,817	\$6,639,223	\$6,250,120	\$6,265,310
<u>Expenditures</u>				
Personal Services	\$1,139,347	\$1,243,445	\$1,254,989	\$1,214,405
Contractual Services	122,836	141,797	142,097	133,735
Commodities	1,830,364	2,244,114	2,141,091	2,290,230
Capital Outlay -- Operating Equipment	3,228	8,585	8,585	--
Administrative Charges	42,513	44,639	44,639	45,805
Total Maintenance Operations	\$3,138,288	\$3,682,580	\$3,591,401	\$3,684,175
Pool Equipment Replacement	\$1,590,459	\$1,596,975	\$1,596,975	\$1,762,700
Inventory Purchases	532,348	669,000	550,000	578,030
Reserves for Operations	--	51,677	--	27,810
Subtotal	\$5,261,095	\$6,000,232	\$5,738,376	\$6,052,715
Fleet Improvement Program	--	--	--	12,595
Contingent Expenditures	--	200,000	200,000	200,000
Total Expenditures	\$5,261,095	\$6,200,232	\$5,938,376	\$6,265,310
Unencumbered Cash Balance, December 31	\$ 508,722	\$ 438,991	\$ 311,744	\$ --

NOTE: This fund is the result of combining two previous internal service funds, the Official Motor Pool and the Equipment Motor Pool, into a single fund. These funds were combined in order to eliminate the need for interfund accounting transactions, facilitate improved inventory control and streamline administration. Though the new, combined fund will not be effective until the beginning of 1987, combined totals are shown for both 1985 and 1986 to enable direct comparison.

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND: VEHICLE AND EQUIPMENT POOL
 DEPARTMENT: OPERATIONS AND MAINTENANCE
 DIVISION: FLEET MAINTENANCE
 ACTIVITY: VEHICLE AND EQUIPMENT POOL

ACCOUNT NO.: 618-70-282-50000

	1985 ACTUAL	1986 BUDGET	1987 ADOPTED
PERSONAL SERVICES			
110 Salaries & Wages	\$1,139,347	\$1,254,989	\$1,214,405
121 Employee Benefits			
TOTAL PERSONAL SERVICES	\$1,139,347	\$1,254,989	\$1,214,405
CONTRACTUAL SERVICES			
211 Electricity	\$ 8,519	\$ 10,000	\$ 10,000
212 Natural Gas			
213 Water			
214 Trash/Dump Fees	680	600	650
220 Communications	21,131	19,450	19,450
230 Transportation Out-of-city	3,699	4,000	4,000
231 Transportation In-city			
240 Advertising	850	1,300	1,300
250 Insurance	3,793	3,950	4,100
260 Dues and Subscriptions	421	650	650
270 Professional Services	809	950	950
292 Data Processing	13,692	27,497	18,085
293 Central Maintenance	--	--	17,000
294 Fleet Maintenance	1,200	--	2,400
295 Other Contractual Services	68,042	73,700	55,150
TOTAL CONTRACTUAL SERVICES	\$ 122,836	\$ 142,097	\$ 133,735
COMMODITIES			
310 Office Supplies	\$ 10,413	\$ 7,800	\$ 7,800
311 Petty Cash	5	--	--
320 Clothing and Linen	6,717	8,500	8,500
330 Food, Drugs and Chemicals	17	50	50
340 Operating Supplies - Buildings	340	300	300
350 Repair Parts-Bldgs. & Improvements	1,395	1,500	1,000
360 Operating Supplies - Equipment	931,445	1,134,341	1,237,780
370 Repair Parts - Equipment	872,305	980,100	1,026,300
380 Operating Supplies - Construction			
390 Minor Apparatus & Tools	7,727	8,500	8,500
395 Other Commodities			
TOTAL COMMODITIES	\$1,830,364	\$2,141,091	\$2,290,230
CAPITAL OUTLAY			
440 Office Equipment	\$ 1,068	\$ 500	\$ --
450 Vehicular Equipment (Pool)	1,003,071	932,975	1,207,000
460 Operating Equipment (Pool)	587,388	664,000	548,700
460 Operating Equipment (Maintenance)	2,160	8,085	7,000
470 Other Capital Outlay			
TOTAL CAPITAL OUTLAY	\$1,593,687	\$1,605,560	\$1,762,700
OTHER			
480 Inventory Purchase	\$ 532,348	\$ 550,000	\$ 578,030
550 Administrative Charges	42,513	44,639	45,805
900 Reserve	--	--	27,810
TOTAL OTHER	\$ 574,861	\$ 594,639	\$651,645
TOTAL	\$5,261,095	\$5,738,376	\$6,052,715

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND: VEHICLE AND EQUIPMENT POOL ACTIVITY NO.: 618-70-282-5000
DEPARTMENT: OPERATIONS AND MAINTENANCE
DIVISION: FLEET MAINTENANCE
ACTIVITY: VEHICLE AND EQUIPMENT POOL

This activity purchases, repairs and maintains vehicles and equipment used by City user activities. Preventive maintenance, emergency repairs and propane fueling are performed at the main Central Maintenance Facility at 1801 South McLean, on a 24-hour, seven-day per week basis.

POSITION TITLE	POSITIONS		1987 EMPLOYMENT RANGE	1987 ADOPTED
	1986 BUDGET	1987 BUDGET		
Fleet Maintenance Director	1	1	E-9	\$ 40,912
Fleet Maintenance Supervisor	1	1	629	30,959
Equipment Maintenance Supervisor	2	2	627	57,975
Chief Mechanic	3	3	624	74,407
Automotive Mechanic Supervisor	5	5	623	114,451
Body Shop Supervisor	1	1	623	23,836
Fleet Maintenance Stores Supv.	0	1	623	23,836
Administrative Aide II	2	1	623	23,623
Maintenance Mechanic Supv.	1	1	622	22,725
Automotive Mechanic	20	20	622	415,156
Machinist Mechanic	1	1	622	20,509
Body Shop Mechanic	1	1	622	22,725
Administrative Aide I	1	1	620	20,688
Account Clerk II	2	2	619	38,800
Storekeeper II	3	3	619	55,616
Automotive Mechanic Helper	4	4	618	72,558
Storekeeper I	3	3	617	52,079
Automotive Service Worker	5	5	616	79,215
Custodial Worker I	<u>1</u>	<u>1</u>	615	<u>15,073</u>
Subtotal	<u>57</u>	<u>57</u>		\$1,205,143
ADD: Overtime				9,000
Longevity				7,076
Shift Differential - 2nd				4,160
Shift Differential - 3rd				6,864
One Day Pay Encumbrance				<u>4,635</u>
Subtotal				\$1,236,878
LESS CHARGES				
Fleet Maint./CMF				<u>(44,525)</u>
Subtotal				\$1,192,353
ADD:				
Charge - O&M Administration				<u>22,052</u>
TOTAL				<u>\$1,214,405</u>
 <u>CAPITAL OUTLAY</u>				
59 - Marked patrol sedans	\$ 708,000		Other vehicular equipment	332,000
2 - DUI (BAT) vans	28,000		Operational and construction	
12 - Police traffic motorcycles	67,000		equipment	548,700
6 - Animal control vans	72,000		Major tools	<u>7,000</u>
			TOTAL	<u>\$1,762,700</u>

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND:	CENTRAL MAINTENANCE	ACTIVITY NO.: 648-70-282
DEPARTMENT:	OPERATIONS AND MAINTENANCE	
DIVISION:	FLEET MAINTENANCE	
ACTIVITY:	CENTRAL MAINTENANCE FACILITY	

CENTRAL MAINTENANCE FACILITY

	<u>Actual 1985</u>	<u>Budget 1986</u>	<u>Revised 1986</u>	<u>Adopted 1987</u>
<u>Revenues</u>				
Unencumbered Cash Balance, January 1	\$ 42,968	\$ 12,968	\$ 118,385	\$ 136,466
Central Maintenance Services	305,419	330,644	313,612	313,594
Other	2,853	--	--	
Contingent Revenues	--	50,000	50,000	50,000
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	\$ 351,240	\$ 393,612	\$ 481,997	\$ 500,060
 <u>Expenditures</u>				
Operations	\$ 232,855	\$ 343,612	\$ 295,531	\$ 450,060
Contingent Operations	--	50,000	50,000	50,000
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenditures	\$ 232,855	\$ 393,612	\$ 345,531	\$ 500,060
 Unencumbered Cash Balance, December 31	\$ 118,385	\$ --	\$ 136,466	\$ --

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND: CENTRAL MAINTENANCE
 DEPARTMENT: OPERATIONS AND MAINTENANCE
 DIVISION: FLEET MAINTENANCE
 ACTIVITY: CENTRAL MAINTENANCE FACILITY

ACTIVITY NO.: 648-70-282-50000

	1985 <u>ACTUAL</u>	1986 <u>BUDGET</u>	1987 <u>ADOPTED</u>
<u>PERSONAL SERVICES</u>			
110 Salaries & Wages	\$ 51,603	\$ 47,346	\$ 45,425
121 Employee Benefits			
TOTAL PERSONAL SERVICES	\$ 51,603	\$ 47,346	\$ 45,425
<u>CONTRACTUAL SERVICES</u>			
211 Electricity	\$ 64,105	\$ 104,517	\$ 116,520
212 Natural Gas	42,873	50,000	42,870
213 Water	2,532	3,300	3,305
214 Trash/Dump Fees	1,299	1,800	1,800
220 Communications	5,011	6,000	6,000
230 Transportation Out-of-city			
231 Transportation In-city			
240 Advertising			
250 Insurance	11,925	13,442	14,100
260 Dues and Subscriptions			
270 Professional Services			
291 Office Automation			
292 Data Processing			
293 Central Maintenance			
294 Motor Pool Charges	5,427	5,800	6,000
295 Other Contractual Services	348	6,500	6,500
TOTAL CONTRACTUAL SERVICES	\$ 133,520	\$ 191,359	\$ 197,095
<u>COMMODITIES</u>			
310 Office Supplies	\$ 229	\$ 250	\$ 275
320 Clothing and Linen	--	250	250
330 Food, Drugs and Chemicals	923	2,000	2,000
340 Operating Supplies - Buildings	4,597	8,000	8,000
350 Repair Parts-Bldgs. & Improvements	26,543	28,000	40,000
360 Operating Supplies - Equipment	5,558	3,000	3,500
370 Repair Parts - Equipment	5,841	5,000	6,500
380 Operating Supplies - Construction			
390 Minor Apparatus & Tools	362	700	700
395 Other Commodities			
TOTAL COMMODITIES	\$ 44,053	\$ 47,200	\$ 61,225
<u>CAPITAL OUTLAY</u>			
420 Buildings	\$	\$	\$
440 Office Equipment			
450 Vehicular Equipment			
460 Operating Equipment	702	6,500	8,695
470 Other Capital Outlay			
TOTAL CAPITAL OUTLAY	\$ 702	\$ 6,500	\$ 8,695
<u>OTHER</u>			
500 Administrative Charges	\$ 2,977	\$ 3,126	\$ 3,185
900 Reserve	--	--	134,435
TOTAL OTHER	\$ 2,977	\$ 3,126	\$ 137,620
<u>TOTAL</u>	<u>\$ 232,855</u>	<u>\$ 295,531</u>	<u>\$ 450,060</u>

CITY OF WICHITA 1987 ANNUAL BUDGET

FUND: CENTRAL MAINTENANCE ACTIVITY NO.: 648-70-282-50600
DEPARTMENT: OPERATIONS AND MAINTENANCE
DIVISION: FLEET MAINTENANCE
ACTIVITY: CENTRAL MAINTENANCE FACILITY

This activity provides maintenance repairs, security, utilities and other services to the Central Maintenance Facility, 1801 S. McLean.

<u>POSITION TITLE</u>	<u>POSITIONS</u>		<u>1987 EMPLOYMENT RANGE</u>	<u>1987 ADOPTED</u>
	<u>1986 BUDGET</u>	<u>1987 BUDGET</u>		
Charges - O&M Admin.				\$ 900
Charges - Equipment Motor Pool				44,525
				<hr/>
TOTAL				<u>\$ 45,425</u>

CAPITAL OUTLAY

1 - Floor sweeper/scrubber - \$8,695

